Gonzales Labor Systems, Inc.

A Staffing Solutions Company
gonzaleslaborsystems.org

EMPLOYEE TIME SHEET
Total Hours to the Nearest Quarter

CORPORATE OFFICE	FORT WORTH	GARLAND	DALLAS
ARLINGTON	1523 Jacksboro Hwy.	1436 W. Buckingham	1499 Regal Row, Ste. 309
3008-A W. Division	Fort Worth, TX 76106	Garland, TX 75042	Dallas, TX 75147
817-261-5005	817-626-9880	972-276-5066	214-638-5601
817-261-0466 Fax	817-626-9888 Fax	972-276-4692 Fax	214-638-1674 Fax

Employee Name

Employee Signature

Social Security Number

MANAGEMENT APPROVAL:

The undersigned hereby: (1) certifies that the above hours are correct and that the work was performed in a satisfactory manner: (2) confirms prior agreement between employer with respect to services performed hereunder and any future services.

Company Name

Supervisor's Signature

Less Lunch		
Total Hours Worked	**Regular**	**Overtime**

DAY	MONTH DATE	TIME IN	TIME OUT	LESS LUNCH	TOTAL HOURS
MON					
TUE					
WED					
THU					
FRI					
SAT					
SUN					

WEEK ENDING DATE (SUNDAY)	FOUR HOUR MINIMUM PER EMPLOYEE PER DAY	TOTAL HOURS FOR WEEK

Notes/Comments